



ENEPP Group Educational Activities  
ENEPP Partner: Jožef Stefan Institute

# Access Requirement Database

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## Abstract

At the JSI, there are three types of recognized trainee levels:

- visitors and students that will not perform hands-on activities,
- students and trainees that will spend less than 3 months at the JSI and will perform hands-on activities,
- students and trainees that will stay at the JSI for longer than 3 months and will perform hands-on activities.

The level of detail of the requested data depends on the trainee level. The required data is listed in the following sections. All data is required at least 14 days prior to arrival

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## 1. Visitors and students that will not perform hands-on activities

The following data are required in order to let students enter reactor building (radiologically controlled area):

- name and surname,
- date and place of birth,
- address,
- passport or ID number,
- gender,
- citizenship,
- reason for visit.

## 2. JSI entry protocol for students and trainees that will spend less than 3 months at the JSI

The following data are required in order to allow students and trainees to enter the reactor building and to be included in the JSI dosimetry system:

- name and surname,
- date and place of birth,
- address,
- passport or ID number,
- gender,
- citizenship,
- reason for visit,
- education (occupation),
- period at JSI (from – to).

Additionally:

- Students or trainees that will be working with sealed radioactive sources have to provide a medical certificate and a certificate of occupational exposure history.
- Each student or trainee who will be performing practical work inside the radiologically controlled area will have an assigned mentor. The student or trainee and the assigned mentor are required to sign the following statements:
  - I, the employee / student / trainee, give explicit consent to the employer "Jožef Stefan" Institute, that information about my personal doses can be transmitted to the authorized physician for further processing and to the Central Dosimetry Register (requirement of Article 48 of the Ionizing Radiation Protection and Nuclear Safety Act).
  - I, as an employee / student / trainee, am aware of the necessity of early announcement of pregnancy or breastfeeding to the employer. To protect the unborn child, the method of my work with radiation sources will be discussed (requirement of Article 29 of the Ionizing Radiation Protection and Nuclear Safety Act).

Before starting work, the assigned mentor is required to instruct the student / trainee on the work procedures in radiation controlled areas, radiation protection and any specific procedures relevant to the laboratory where the work is intended to be carried out. Until the student / trainee completes the radiation protection exam, he/she can work in radiation controlled areas only under continuous supervision by the assigned mentor, who is fully responsible for his safety.

### **3. JSI entry protocol for students and trainees that plan to stay at JSI for longer than 3 months**

The following data are required in order to allow trainees and students to enter the reactor building, to be included in the JSI dosimetry system and to be allowed to perform work without supervision:

- name and surname,
- date and place of birth,
- address,
- passport or ID number,
- gender,
- citizenship,
- reason for visit,
- education (occupation),
- period at JSI (from - to),
- medical certificate and occupational exposure history,
- certificate on radiation protection course (can be obtained at JSI).